



ब्रिक-ट्रान्सलेशनल स्वास्थ्य विज्ञान  
और प्रौद्योगिकी संस्थान



## BRIC-Translational Health Science and Technology Institute

(An Institute of the Biotechnology Research and Innovation Council, Govt. of India)

NCR Biotech Science Cluster, 3<sup>rd</sup> Milestone, Faridabad – Gurugram Expressway,  
P.O. Box No. 04, Faridabad – 121001

**RECRUITMENT NOTICE NO.: THS/RN/04/2025**

**Dated: 23<sup>rd</sup> April 2025**

### **RECRUITMENT NOTIFICATION**

- BRIC-Translational Health Science and Technology Institute (THSTI) is an Institute of the Biotechnology Research and Innovation Council, Department of Biotechnology, Ministry of Science & Technology, Govt. of India. The institute is an integral part of the interdisciplinary NCR Biotech Science Cluster located at Faridabad, with the mission to conduct innovative translational research and to develop research collaborations across disciplines and professions to translate concepts into products to improve human health.
- BRIC-THSTI has built several inter-institutional collaborations and connectivity with industry supported by well-trained teams of research and laboratory staff. THSTI has established various centres namely (a) Centre for Maternal and Child Health, (b) Centre for Virus Research, Therapeutics and Vaccines (c) Centre for Tuberculosis Research (d) Centre for Microbial Research, (e) Centre for Immunobiology and Immunotherapy (f) Centre for Drug Discovery (g) Clinical Development Services Agency (h) Computational and Mathematical Biology Centre (i) Centre for Bio-design and Diagnostics. These centres are strengthened by many core facilities viz. Bioassay Laboratory, Biorepository, Biosafety Level-3 Lab, Data Management Centre, Immunology Core laboratory, Multi-Omics facility, Experimental Animal Facility, Vaccine design and Development facility, School of Innovation in Bio design etc. that serve as huge resources for the research programmes of THSTI and also the National Capital Region Biotech Science Cluster and other academic and industrial partners. BRIC-THSTI trains the next generation of scientific leaders through many ambitious and globally competitive academic courses which promotes research and innovation through multi-disciplinary academia-industry partnerships
- This recruitment is to fill up the vacancies of BRIC-THSTI under the following projects:

### **Educational Qualification and Experience required for the post:**

| S. No.  | Name of the Post/<br>No. of posts/<br>Monthly consolidated emoluments/<br>Age Limit | Essential & Desirable qualifications & Experience   | Job description/ Skills required  |
|---|---|---|---|
| <b>Project: A Multicentric Evaluation of Indian Population-Specific Tools for Antenatal Estimation of Gestational Age</b> |   |   |   |
| <b>PI : Dr. Shinjini Bhatnagar/ Dr. Nitya Wadhwa</b>  |   |   |   |
| 1.  | <b>Ultrasound Assistant</b><br><br>Three posts                                      | Graduation degree in any branch of Life Sciences from a recognized university with one (1) year of post-qualification experience in data entry, | a) The Ultrasound Assistant will work closely with the clinical research team to support ultrasound imaging, data collection, and study activities. This role will assist |

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|           | <p>Rs. 35,000/-</p> <p>35 years</p>   | <p>computer operations or clinical research.</p> <p><b>Desirable:</b></p> <ul style="list-style-type: none"> <li>• Expertise in clinical research, especially in maternal and child health/ Radiology/ Medical Imaging.</li> <li>• Hands-on experience with ultrasound equipment and performing basic imaging tasks.</li> <li>• Proficiency in data entry and management using electronic systems.</li> <li>• Command of Excel and basic computer applications.</li> </ul>                         | <p>in the supervision of ultrasound scans, data entry, and ensuring the smooth execution of the study protocol at assigned clinical sites.</p> <p>b) Will be responsible for:-</p> <ul style="list-style-type: none"> <li>• Assist in Ultrasound Scans: Support and assist in performing ultrasound scans as per study protocol.</li> <li>• Data Collection: Collect and maintain data, including ultrasound images and patient information, in compliance with research guidelines</li> <li>• Reporting &amp; Documentation: Maintain accurate records of ultrasound findings, case report forms (CRFs), and clinical data.</li> <li>• The candidate should be well versed with the latest technology, electronic Case Record Form, Online data acquisition methods, tools etc.</li> <li>• Collaboration with Research Team: Work with the study nurses, project officers, and other clinical staff to ensure smooth study operations.</li> <li>• Posting will be at the following clinical sites: KGMU Lucknow, AIIMS Guwahati, AIIMS Delhi, and MAMC Delhi.</li> </ul> |
| <p>2.</p> | <p><b>Multi-Tasking Staff</b></p> <p>One post</p> <p>Rs. 23,000/-</p> <p>25 years</p> | <p>12<sup>th</sup> / Intermediate from a recognized board with one (1) year of post-qualification experience in office administration.</p> <p><b>Desirable :</b></p> <ul style="list-style-type: none"> <li>• Basic knowledge of office procedures and maintenance of equipment.</li> <li>• Good communication skills and interpersonal skills.</li> <li>• Ability to manage multiple tasks effectively and maintain confidentiality.</li> <li>• Basic computer knowledge is preferred.</li> </ul> | <p>a) The Multi-Tasking Staff will provide general support in daily administrative and research-related tasks. The selected candidate will assist the research staff with data collection, equipment maintenance, and manage logistical operations.</p> <p>b) Will be responsible for:-</p> <ul style="list-style-type: none"> <li>• Assist study nurses, ultrasound assistants, and project technical officers in gathering data.</li> <li>• Maintaining research or field equipment as applicable.</li> <li>• Handle administrative tasks such as photocopying, filing, organizing documents, and managing office supplies.</li> </ul>  |

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|  |   |  | c) Posting will be at the following clinical sites: AIIMS Guwahati.  |
| <b>3.</b>  | <b>Data Coordinator</b><br><br>One post<br><br>Rs. 50,000/-<br><br>35 years                       | B.Sc./ BCA in the field of Computer Science / IT / Computer applications or related field from a recognized university with three (3) years of post-qualification research/ industrial experience.<br><b>OR</b><br>B.Tech. in the field of Computer Science/ IT / Computer applications/Bioinformatics from a recognized university, with relevant experience in web development/ application development with two (2) years' of post-qualification research/ industrial experience.<br><b>OR</b><br>First class Post-Graduation degree in the field of Computer Science / IT / computer applications/Bioinformatics from a recognized university. | The candidate must have prior experience of :<br>a) Dashboard development<br>b) Clinical Data management and handling<br>c) Programming - PHP, SQL, Javascript, MYSQL, Python, R and Web frameworks(React, Django)   |
| <b>Project : Creation of a national network of existing and upcoming high risk pathogens laboratories (BSL-3/4) labs across departments and keeping their 'interlinkages' functional for use during outbreak response across sectors</b> |   |  |  |
| <b>PI : Dr. Jayanta Bhattacharya</b>   |   |  |  |
| <b>4.</b>  | <b>Project Technical Support-II</b><br><br>Two posts<br><br>Rs. 20,000/- plus HRA<br><br>30 years | 12th in Science + Diploma (MLT/DMLT/Engineering) from a recognized board/ university with five (5) years' of post-qualification experience.<br><b>OR</b><br>Graduation in any branch of Life Science from a recognized board/ university with two (2) years' of post-qualification experience.<br><br><b>Desirable:</b><br>• Knowledge of laboratory procedures, equipment handling, and sample analysis.<br>• Familiarity with safety protocols, and documentation.<br>• Basic computer skills for data entry and reporting.<br>• Strong attention to detail and ability to work in a team  | <ul style="list-style-type: none"> <li>• Assisting in laboratory procedures and diagnostic testing.</li> <li>• Supporting project implementation by ensuring lab equipment and materials are properly managed.</li> <li>• Collecting, analysing, and recording samples as per project requirements.</li> <li>• Ensuring compliance with quality control and safety regulations.</li> <li>• Assisting in data collection, documentation, and report preparation.</li> <li>• Coordinating with teams for smooth project execution and troubleshooting technical issues.</li> <li>• Other responsibilities as may be assigned by the reporting officer on the basis of contingent requirement.</li> </ul> |

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|  |  |  | <ul style="list-style-type: none"> <li>• They may also be required to assist in routine laboratory activities and different studies conducted in the facility.</li> </ul> |
| <p><b>For posts mentioned above-</b></p> <ul style="list-style-type: none"> <li>➤ Last date for receipt of online application: <b>13<sup>th</sup> May 2025</b></li> <li>➤ The applications will be scrutinised/shortlisted and processed for further selection.</li> </ul> |  |  |   |

**GENERAL TERMS & CONDITIONS:**

- a) These are the short-term positions and extension will be granted subject to satisfactory performance of the incumbents and tenure of the project for which they are selected. Those appointed to these positions will not have any claim for regularization of their employment.
- b) All educational, professional and technical qualification should be from a recognized Board/University.
- c) The experience requirement specified above shall be the experience acquired after obtaining the minimum educational qualifications specified for the post. The candidates are required to satisfy themselves, before applying /appearing for the selection process, that they possess the minimum eligibility criteria as laid down in the recruitment advertisement. No query will be entertained with regard to the eligibility criteria.
- d) Closing date of online application will be the **CRUCIAL DATE** for determining eligibility with regard to age, essential qualification, experience etc.
- e) The age limit, qualification, experience and other requirements may be relaxed at the discretion of the competent authority, in case of candidates who are otherwise suitable.
- f) Age and other relaxations for direct recruits and departmental candidates: 1. By five years for candidates belonging to SC/ST communities. 2. By three years for candidates belonging to OBC communities. 3. For Persons with Benchmark Disabilities (PwBD) falling under the following categories : (i) UR - ten years, ii) OBC - 13 years (iii) SC/ST - 15 4. Age is relaxable for Central Government servants up to five years in accordance with the instructions or orders issued by the Central Government, from time-to-time. 5. Institute employees will get the age relaxation to the extent of the service rendered by them as on closing date of advertisement. 6. For Ex-servicemen upto the extent of service rendered in defence forces (Army, Navy & Air force) plus 3 years provided they have put in a minimum of 6 months attested service.
- g) All results/notifications will only be published on our website. Therefore, the candidates should essentially visit THSTI website, regularly.
- h) All communications will only be made through email.
- i) In case a large number of applications are received, screening will be done to limit the number of candidates to those possessing higher/relevant qualification and experience.
- j) The no. of vacancy indicated above may change subjected to the actual requirement at the time of Written test/skill test/interview.
- k) With regard to any provisions not covered in this notification, the bye laws of THSTI / Govt. of India rules/ guidelines shall prevail.
- l) Canvassing wrong information in any form will be a disqualification.

**HOW TO APPLY FOR POSTS MENTIONED IN ABOVE TABLE:**

1. **Documents to be kept handy before filling up the online application:** (all the documents except (i) should be in pdf format):
  - i) A soft copy of your passport size photo and signature. (jpeg/jpg/png format)
  - ii) A comprehensive CV containing details of qualification, positions held, professional experience / distinctions etc.
  - iii) Matriculation certificate (equivalent to 10th Standard) / Mark sheet
  - iv) Intermediate certificate (equivalent to 12th Standard) / Mark sheet
  - v) Graduation/Diploma degree certificate / Mark sheet
  - vi) Post-Graduation degree certificate & Mark sheet (if applicable)
  - vii) PhD degree/certificate (if applicable)

- viii) Relevant experience certificates (if applicable)
- ix) Caste / Disability certificate in the format prescribed by the Govt. of India, if applicable

**2. Procedure for filling up online application:**

- i) The eligible and interested candidates may apply online at the Institute’s website. Applications through any other mode will not be accepted.
- ii) The following will be the step wise procedure-
  - A) Step 1 : Details of applicant
  - B) Step 2 : Uploading of documents
  - C) Step 3 : Payment of application fee
    - The payment can be made by using Debit Card / Credit Card / Internet Banking/ UPI.
    - Once payment is made, no correction / modification is possible
    - Candidates are requested to keep a copy of the provisional receipt for future reference.
    - Fee once paid shall not be refunded under any circumstances.
    - Details of fees to be paid are as shown below:

| S. No | Applying on direct recruitment   | Application fee amount |
|-------|----------------------------------|------------------------|
| 1.    | Unreserved, OBC & EWS candidates | Rs 236/-               |
| 2.    | SC/ST/Women/PwBD                 | Rs 118/-               |

D) Step 4 : Submission of application form

- iii) On successful submission of application, an auto-generated email containing the reference number will be sent to the email address provided. Please keep a note of the reference number for future correspondence.
- iv) Candidates are required to keep a printout of the online application form by using the print button on the dashboard for future reference.
- v) Candidates must ensure that he / she fulfils all the eligibility criteria as stipulated in the advertisement. If it is found that he / she does not fulfil the stipulated criteria during the recruitment process, the candidature of the candidate will be cancelled. If the same is noticed after the appointment, the candidate will be terminated following due process.
- vi) Incomplete applications shall be summarily rejected and no correspondence in this regard shall be entertained.
- vii) In case of difficulty in filling up the online form, please send e-mail to **personnel@thsti.res.in** along with the screenshot of the error displayed (if any).

**“Government strives to have a work force which reflects gender balance and women candidates are encouraged to apply”**

**(M.V. Santo)**  
**Head-Administration**

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